

THE MUSE BOARD MEETING MINUTES

September 25, 2025 - 4:30 pm - Lake of the Woods Museum Board Room

PRESENT: Charito Gallivan, Cheryl Mosindy, Lisa Lyle, Robert Bulman (chair), Reid Thompson, Karen Ingebrigtsen, Braden Murray (ex officio)

REGRETS: Lindsay Koch, Hannah Edie, Kirsten Fair

1 CALL TO ORDER - 16:31

- Land acknowledgement was read by Robert Bulman

2 APPROVAL OF AGENDA FOR MEETING

Moved by Karen Ingebrigtsen, seconded by Charito Gallivan that the agenda for the meeting of September 25, 2025 be approved as presented.

Carried.

3 DECLARATION OF PECUNIARY INTEREST

Nil

4 KNOWLEDGE OF FRAUD AND LEGAL MATTERS

nil

5 APPROVAL OF PREVIOUS MEETING MINUTES

Moved by Cheryl Mosindy, seconded by Reid Thompson, that the minutes of the June 26, 2025 meeting be approved as presented.

- Two typos were reviewed and fixed

Carried.

6 BUSINESS ARISING FROM THE MINUTES

- Question about whether there was follow up on sending notes to tourism operations about institutional memberships for tourist camps. The conversations did happen with Kenora Tourism and Sunset Country Tourism, and the answer is yes, but summer is not the time to do it. There will be follow up in the fall.

7 FINANCIAL

7.1 Operating Budget vs Actuals for Art Centre and Museum for June, July & August

- YoY budgets were looked at and compared.

- There were some highlights mentioned, including memberships holding steady, and in some cases rising.
- There was also a conversation about unexpected capital spending on the Museum and DFAC internet.
- overall numbers year over year are looking broadly similar with some lines up and some lines down.

7.2 June 2025 expenses – Museum and Art Centre

Moved by Karen Ingebrigtsen, seconded by Charito Gallivan that the June 2025 expenses for the Lake of the Woods Museum in the amount of \$9,103.47 be approved.

Carried.

Moved by Cheryl Mosindy, seconded by Reid Thompson that the June 2025 expenses for the Douglas Family Art Centre in the amount of \$16,190.35 be approved.

- There was a question about the recurring payment to Sophie Lavoie for the same amount. That amount is the mileage to make art work deliveries and pick ups in Winnipeg.

Carried.

7.3 July 2025 expenses – Museum and Art Centre

Moved by Lisa Lyle, seconded by Charito Gallivan that the July 2025 expenses for the Lake of the Woods Museum in the amount of \$9,361.54 be approved.

Carried.

Moved by Karen Ingebrigtsen, seconded by Cheryl Mosindy that the July 2025 expenses for the Douglas Family Art Centre in the amount of \$18,084.37 be approved.

Carried.

7.4 August 2025 expenses – Museum and Art Centre

Moved by Karen Ingebrigtsen, seconded by Reid Thompson that the August 2025 expenses for the Lake of the Woods Museum in the amount of \$6,988.13 be approved.

Carried.

Moved by Cheryl Mosindy, seconded by Lisa Lyle that the August 2025 expenses for the Douglas Family Art Centre in the amount of \$14,531.51 be approved.

Carried.

8 RECOMMENDATIONS FROM ADVISORY COMMITTEES
Nil

9 RECOMMENDATIONS TO COUNCIL

- 9.1 *Moved by Charito Gallivan, seconded by Reid Thompson to recommend that Kenora City Council adopt MUSE-01-13 Conflict of Interest Policy as part of the Muse Comprehensive Policy Manual.*
Carried.

Moved by Cheryl Mosindy, seconded by Lisa Lyle to recommend that Kenora City Council adopt MUSE-01-14 Honorarium Policy as part of the Muse Comprehensive Policy Manual.
Carried.

10 DECISION ITEMS
Nil

11 DISCUSSION ITEMS

- 11.1 MU-01-03 Naming Policy renewal
- This policy was passed in 2020 and requires approval by the Board every five years.
 - There was a conversation around some of the wording and how it should be modified to be less demanding.
 - There was a conversation around how length of term should be laid out explicitly.
 - There was a conversation around donor recognition.
 - It was brought up that this policy should align with the larger City of Kenora naming policy. Braden will investigate and return with more information next meeting.
 - these suggestions will be included in the document and brought forward at the October Board meeting.

12 INFORMATION ITEMS

- 12.1 Directors Report
- A wide ranging discussion about the summer at the Museum and Art Centre, including notes about programming, physical plant, new partnerships, and advertising.
- 12.2 Strategic Plan Report Card

- updates on various initiatives, including collecting visitor information over the summer and an update on TODS signs
- It was noted that October is the end off the first section of the plan.

12.3 Indigenous Advisory Committee Minutes - July 9 & September 13

12.4 GAME Conference Report - Shelby Smith

12.5 Cultivating Sustainable Collections Conference Report - Marcus Jeffrey

13 CORRESPONDENCE

14 IN CAMERA SESSION

15 OTHER BUSINESS

16 NEXT BOARD MEETING

At 4:30 in the Museum Board Room on October 30, 2025

17 ADJOURNMENT

Moved by Charito Gallivan, seconded by Reid Thompson that the meeting be ended at 17:35

Carried.